



Job Description

Job Title: Workshop Technician

Reports to: Workshop Manager

Start Date: September 2022

Salary: £20,444 to £22,129 dependent on experience.

Contract: Full-time (Permanent) Term Time only

The Role

- Responsible for the day to day safe and efficient running of our workshop.
- Provide technical learning support to staff and student users of our workshop.
- The post-holder will be an enthusiastic and approachable individual keen to transfer skills and open to learning new skills relevant to an educational environment.
- Able to work positively with young people aged 14-19 while maintaining the safety and wellbeing of personnel within the workshop.
- Assist Engineering teachers in practical sessions with students.
- Maintain machinery to ensure maximum availability.
- Ensure that both routine and nonroutine checking, cleaning, maintenance, calibration, testing and repairing of equipment are carried out to the required standard.
- Keep work areas clean and tidy.
- Responsible for requesting the purchase of consumables, materials, fixings and fastenings and machine tools to ensure the smooth progression of projects through the workshop.
- In a potentially very dangerous working environment, the technician is responsible for maintaining safe working practises, keeping COSHH information up to date and ensuring everybody is conversant with this information.
- Assist students and staff in the building and completion of projects within the workshop.
- Interact positively with students and always uphold safeguarding procedures.

Person Specification

Skills / Abilities	
Essential	Desirable
<p>A thorough understanding of and experience with machining and fitting techniques including milling, turning and welding.</p> <p>ICT skills including but not limited to; word, excel, outlook, PowerPoint, publisher</p> <p>Ability to organise and meet deadlines</p> <p>Constantly improve own practice/knowledge through self-evaluation and learning from others</p> <p>Ability to relate well to young adults</p> <p>Work constructively as part of a team, understanding classroom roles and responsibilities and your own position within these.</p>	<p>Ability to use a 3D CAD package</p> <p>Good working knowledge of practical requirements for Level 2/3 Engineering qualifications</p>
Qualifications	
Essential	Desirable
GCSE Maths and English grade C or 4	<p>Appropriate professional qualification</p> <p>First aider qualification (or willingness to undertake training)</p>
Experience	
Essential	Desirable
Have experience of a practical workshop engineering environment e.g fitting, turning, milling including CNC operations.	Working in an educational environment
Equality Issues	
Essential	Desirable
<p>Demonstrable knowledge and understanding of, and commitment to, equality of opportunity and inclusive education</p> <p>Ability to integrate equality policies into service delivery and employment practices</p>	<p>Knowledge of appropriate national standards</p> <p>Understanding of multicultural issues in the context of a secondary school</p>
Other Requirements	
Essential	Desirable
<p>Ability to work well under pressure</p> <p>Good attention to detail</p> <p>Uses initiative</p> <p>Good communication and ambassadorial skills</p> <p>Ability to turn hand to anything</p> <p>A 'can do' attitude</p> <p>Dress in line with the UTC's dress code. Behave in a professional manner</p>	