

UTC Swindon Home-College Agreement

The School Standards framework Act 1998 requires school to adopt a Home/College agreement. This is not a contract but a statement around the mutual responsibilities of parents/carers, students and the school.

The Home/College agreement is a summary of the expectations of the aims, values and ethos of UTC Swindon.

UTC Swindon recognises its obligation to provide a safe and positive environment in which students may grow academically, socially, culturally and spiritually.

Parents and carers agree to:

- ensure that my son/daughter goes to college regularly, on time and properly equipped
- ensure that the college is informed if my son/daughter is absent on the first day of any absence and provide a written note giving the reason on the day of their return (If attendance falls below 96% for any student, a medical note from a GP will be required).
- let UTC Swindon know about any concerns or problems that might affect my child's work or behaviour
- support the college's policies and guidelines for behaviour
- support my son/daughter in any home based work or projects and other opportunities for home learning
- attend parents' evening and discussion about my son/daughter's progress
- get to know about my son/daughter's life at the school
- not to take my son/daughter on holiday in term-time

UTC Swindon agrees to:

- provide teaching and directed study throughout the academic year
- provide each student with a tutor who will meet with them at specified times during the academic year to discuss academic and personal progress and be available throughout the year
- provide opportunities for extra-curricular involvement in sporting and cultural activities
- provide thorough and detailed periodic testing and parental reports on academic progress throughout the time students spend at UTC Swindon
- contact parents/carers if there is a problem with attendance, punctuality or equipment
- let parents/carers know about any concerns or problems that affect their son/daughter's work or behaviour
- send home regular assessments and annual report of achievement
- set, mark and monitor student work
- arrange parents' evenings during which progress will be discussed
- keep parents/carers informed about college activities through regular letters home, UTC Swindon's website and notices about special events

Students agree to:

- follow the college's Code of Conduct at all times
- uphold UTC Swindon's rules for conduct, behaviour and dress as outlined in this agreement and the joining pack
- attend every day and not leave the premises without permission during this time

- ensure that they are punctual in their arrival at all times
- to sign the Late/ Off Site book on entry/exit
- not to use mobile phones during lessons unless otherwise instructed to do so
- take part fully in all timetabled activities, including Learning Company time, assemblies, project commissions, lessons, sport and community activities
- complete all work assignments and hand them in by the deadline date
- follow at all times the ICT code of conduct and to use the ICT facilities in an appropriate way

The following parties are witness to the agreement to follow the UTC Swindon Home/College agreement -

Student name Date

Student signature

Parent/Carer name Date.....

Parent/Carer signature

On behalf of UTC Swindon

Signature Date